

*Pine Ridge Bible Church*

## **Sunday School Superintendent**

*Basic Function:*

1. The Sunday School Superintendent will plan, direct, organize, and staff the Sunday School program for the elementary and preschool grades.
2. The Sunday School Superintendent will be the sole agent to dispense the curriculum budget for all Sunday School classes - both adult and children.
3. The Sunday School Superintendent will be responsible for scheduling, implementing, and organizing an annual summer Bible school at the church.
4. The Sunday School Superintendent will meet with the Elder Board a minimum of twice a year. The purpose of these meetings will be to (1) review the Bible teaching program of the Sunday School and the development and maintenance of an organizational plan, (2) set goals for the Sunday School year and evaluate progress toward these goals, (3) enlist teachers in accordance with church policy, (4) review facility and equipment needs, and (5) to determine and secure needed resources.
5. The Sunday School Superintendent will prepare an annual budget request to the Deacon Board.

*Selection & Tenure:*

The Sunday School Superintendent will be a member in good standing who is appointed by the Elder Board annually.

Approved by Elder Board of Pine Ridge Bible Church

6/23/12

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